

MINUTES OF THE  
WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1

The Board of Directors of the Waterwood Municipal Utility District No.1 of San Jacinto County, Texas, met in regular session, open to the, at the Waterwood Improvement Association building, inside the District on Friday February 16, 2024. The roll was called of the duly constituted officers and members of the Board, to-wit:

Roy Knapp	President
Jeff Measamer	Vice President
John Dagleish	Secretary
Ed Kile	Director
Donald Marshall	Director

**1. Call to Order and Welcome Guests**

Board members present were Roy Knapp, John Dagleish, Ed Kile, Jeff Measamer and Donnie Marshall, thus constituting a quorum. Also, present were Juan Rojas, Jamie Groskopf, Larry Maas, Dave Beving, Pat Zappa, Sam and Crystal Butler, Cameron Snyder, Karon Murff, Keith Caulfield, Jonathan Moore, and Anita Treadway.

**2. Approval of Consent Agenda Items**

A. Minutes of the regular meeting of January 19, 2024

John Dagleish made a motion to accept the minutes.

Ed Kile seconded the motion. The motion carried unanimously.

**B. Financial Report**

Karon Murff gave the report.

John Dagleish made a motion to accept the financial reports. Ed Kile seconded the motion. The motion carried unanimously.

**C. Payment of Bills**

Donnie Marshall and the Board discussed limiting the amount of a charge for repairs or any maintenance done without Board approval. . There was discussion about a limit of \$1,500.00 or on a case by case (non-emergency) situation. Jeff Measamer said that a committee should be formed to have at least two Board members to approve any repairs needed before the Board meetings. Donnie Marshall made a motion to form a committee for contacting should the repair/or maintenance needed meet or exceed \$1,500.00 for approval. Jeff Measamer seconded the motion. The motion carried unanimously. A motion to withhold payment to the TRA for Bulk Water was made by Donnie Marshall and seconded by John Dagleish. There was also a

consensus to have John Kuhl (MUD attorney) write a letter to TRA to discontinue the District's contract for Bulk Water.

#### **D. Tax Collector Report**

Anita Treadway gave the report.

Donnie Marshall made a motion to accept the Tax Collector Report. John Dagleish seconded the motion. The motion carried unanimously.

### **2. Directors Matters**

#### **A. Discussion and approval of Bid Notice**

There were several bids for repairs that were brought before the Board. A motion to approve the estimate/bid #1853 for replacement of the 2" air release valve at the Doral B lift station was made by Jeff Measamer. John Dagleish seconded the motion. The motion carried unanimously. A motion to hold the other estimates and get more bids was made by Donnie Marshall and seconded by John Dagleish. The motion carried unanimously.

#### **B. Review and approval of Rate Order**

This was tabled until the next meeting.

#### **C. Report on Bass Boat Village sink hole**

Roy Knapp gave the report on the cave in at Bass Boat Village. Donnie Marshall made a motion to get bids for this repair. John Dagleish seconded the motion. The motion passed unanimously.

#### **D. Fire Hydrant Report**

Donnie Marshall has painted hydrants in WPVI, WPVII, GTV, and on Pools creek

#### **E. D Bond Report**

Jeff Measamer has a meeting with Betty Davis (SJC Tax Assessor) next week. He is working on getting the information needed for the D Bond.

Jacob Floyd (Langford Engineering) talked to Roy and will be sending information to RBC (MUD Financial Advisor) then that information will be sent to John Kuhl (MUD Attorney).

Karon Murff reported that there may be more companies to reach out to for financing. Jeff Measamer said that MUD would be interested in hearing about these companies.

### **3. Operations & Maintenance**

#### **A. Receive general report – Precision Utility**

Juan Rojas gave the Precision Utility report.

John Dagleish asked about the permit amount. Juan will call Crystal at the Lower Trinity Groundwater office.

### **4. Consider other matters that may come before the Board.**

There are some meters that have been billed for 0 usage, when there was daily usage. Jamie Groskopf will be doing a personal audit for some customers to help figure out what is happening with some of the meter readings. Roy Knapp asked Jamie to be sure and get in writing who he is representing with the meter readings.

Roy Knapp discussed delinquent accounts and when they should be shut off.

## **5. Public Comments**

Jamie Groskopf reported that he is working on the new ESD for Waterwood. Jamie will leave a form in the WIA office for the people to sign to help get the ESD formed in Waterwood. The person who signs must be a registered voter and own property in the Waterwood area.

Jamie said there are some old bonds attached to lots near Rosewood in WPVII. There might be some taxes due MUD from these lots.

There should also be some tax revenue coming in from repo lot sales.

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## **7. Adjourn**

John Dagleish made a motion to adjourn. Jeff Measamer seconded the motion. The motion carried unanimously.

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John Dagleish, Secretary