**MINUTES OF REGULAR MEETING**

**WATERWOOD MUNICIPAL UTILITY DISTRICT NO.1**

The Board of Directors of the Waterwood Municipal Utility District No. 1 of

San Jacinto County, Texas, met in regular session, open to the public, at the Waterwood Improvement Association building, inside the District on Friday,

January 20, 2017 at 4:00p.m.. The roll was called of the duly constituted officers and members of the Board, to-wit:

Marty Cristofaro President

Lisa Aquero Secretary

Eric Cooper Director

Al Goldsmith Director

Lynn Spencer Director

All Board members were present, with the exception of Lisa Aguero thus constituting a quorum. Also present were, Richard Singletary, Robert Metz,

Joyce Hubbard, Allen Jenkins, Pat Zappa, Mimi Kotz, Jack Cliff and Anita Treadway.

**CALL TO ORDER**

President Marty Cristofaro called the meeting to order at 4:00 p.m. and welcomed visitors.

**APPROVAL OF CONSENT AGENDA ITEMS**

**A**. Eric Cooper moved to approve the Minutes of the December 16, 2016 and December 20, 2016 meetings. Al Goldsmith seconded the motion to accept the minutes. The motion unanimously carried.

**B**. Al Goldsmith moved to approve the financial report. Eric Cooper seconded the motion. The motion unanimously carried.

**C**. Al Goldsmith made a motion to approve the payment of the bills. Eric Cooper seconded the motion. The motion unanimously carried.

**D**. Lynn Spencer made a motion to accept the Tax Collector’s report. Eric Cooper seconded. The motion unanimously carried.

**ACCEPTANCE OF GROUNDS MAINTENANCE CONTRACT WITH METZ**

The contract for grounds maintenance with Robert Metz was brought before the Board. The contract would be to supply lawn maintenance services for the District regarding MUD properties and working with Severn Trent as necessary. There were questions about yard repairs, easements and the painting of the fire hydrants. There will be separate billing for repairs of yards. Lynn Spencer talked about fire hydrant codes. Joyce asked about maintenance on the fire hydrants. Marty Cristofaro asked Lynn Spencer to take care of this and work with the VFD.

A motion to accept the contract was made by Eric Cooper and seconded by Al Goldsmith. The motion unanimously carried.

**OPERATORS REPORT**

Allen Jenkins with Severn Trent gave the operators report. He will get a price to modify the bar screen box at the sewer plant. Eric Cooper asked if the new generator at the sewer plant had been load tested. Allen Jenkins gave a report on the Attwood lift station.

**DIRECTOR MATTERS:**

A. The Board to formally accept the resignation of Lisa Aguero.

A motion was made to accept the resignation by Eric Cooper. Al Goldsmith seconded the motion. The motion unanimously carried.

B. A workshop/meeting was set for February 4, 2017 from 10:00a.m. to 12:00p.m.

to cover the Assessment, Rate Study and establish Capital Improvement Plan priority list.

**PUBLIC COMMENTS**

Jack Cliff asked about a backup plan if the sewer plant went down. Marty Cristofaro explained that the generator that is in place now would take care of

any problems that might arise. Pat Zappa asked what would be done with the old generator. Joyce Hubbard said that Riverside Water Supply might be interested in buying it. There needs to be a meter connected to the VFD water.

**ADJOURN**

Al Goldsmith made a motion to adjourn. Eric Cooper seconded the motion. The motion unanimously carried.

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Marty Cristofaro, Secretary (temporary)